

Dear Applicant:

Important! Please read entire application instructions before completing and submitting employment application.

Quaker Haven Camp is a Christian camp! Our summer staff is made up of committed Christians who love kids and serving others. Our camping programs can only be as good as our staff; therefore, we focus on selecting the best staff possible. Because of the huge expectations placed on our summer ministry team, we are careful to select staff members who are dedicated to Christ, not only in camp, but also in their everyday lives.

To be considered for a position, we will need to have applications and all references completed and returned as soon as possible.

Please call or e-mail us if you have any questions!

In His Light,

Brandon Dennis
Camp Director
contact@quakerhaven.com

Quaker Haven Camp operates under this Mission Statement:

“Quaker Haven provides a natural retreat facility to support youth and family ministries of Western and Indiana Yearly Meetings of Friends and the wider body of Christ.”

APPLICATION INSTRUCTIONS

IMPORTANT: Completed application and two reference forms must be returned to Quaker Haven Camp (QHC) **as soon as possible**. We will grant interviews to qualified applicants sometime after March 1, 2017.

1. You will need approximately 45 minutes to an hour to complete QHC application. You will need to print a copy of the application AND the reference forms. There are some essay-type questions that may require some additional thought.

2. Please read the entire application instructions before completing and submitting your application. These application instructions contain important information concerning camp dates, staff requirements, and information. Again, **if you find that you are unable or unwilling to abide by QHC’s guidelines, policies and staff requirements, please do not apply.**

- 3.** Carefully read instructions on reference forms. Please **do not** use a relative as a reference. Please make sure that the people filling out the reference forms know that your application **will not be complete** until these forms are submitted. *Please provide them with a stamped envelope with QHC address.*
- 4.** Please fill out ALL application sections completely. Make sure that all reference and employment addresses, phone numbers and zip codes are correct.
- 5.** Please do not hesitate to contact us if you have any questions. E-mail is preferred and is the easiest way to catch us if you have any questions contact@quakerhaven.com or you can call the camp office at (574) 834-4193.

STAFF REQUIREMENTS

SPIRITUAL COMMITMENT:

- † Must be committed to Jesus as their Lord and Savior and demonstrate a growing Christian life by modeling Christ-like behavior consistent with Biblical principles.

AVAILABILITY:

- † Please note that preference is given to applicants with FULL SUMMER AVAILABILITY: any requested time off (i.e. mission trips) must be scheduled with QHC management ***prior to accepting*** employment. Moving in will be on June 4, 2017. Orientation is mandatory and will begin on June 5, (subject to your school schedule). Working the three-day Memorial Day weekend May 27-29 and the three-day Labor Day weekend Sept.2-4 is also required unless your school is in session or you live out of state. Summer youth camp begins June 11, 2017.

AGE REQUIREMENTS:

- † In general, 16 is the minimum age requirement for QHC summer staff. We do, however, hire some 15-year-olds depending on maturity of the applicant.

SMOKING, ALCOHOL, ILLEGAL DRUGS & CLUBBING:

- † Our staff will not condone or personally use tobacco, illegal drugs, or alcohol both on and off duty while employed. Clubbing is not permitted. These are stumbling blocks to the youth that we desire to reach. Hebrews 12: 1-3, 1 Corinthians 8: 9-13

PERSONAL APPEARANCE & DRESS CODE:

- † Be willing to maintain a well-groomed, clean-cut appearance for the entirety of summer contract.
- † Since God has given us work to do from the very beginning of time, it is exciting and important to remember that all of our work is an act of worship to God. Part of your ministry here at QHC is how you appear to the campers and guests. Many people make a connection between a person's appearance and their moral and spiritual values. **This may be an inaccurate generalization**, but we want to be as sensitive and accommodating as possible to our campers and adult guests.

We know that there are a variety of opinions on this subject; therefore, we take an approach that helps minimize distractions and the possibility of negative judgment that could result with our campers and guests. We want to serve in a way so that nothing about you will hinder someone's relationship with the Lord. We have been called to draw others to Him **and not to** be a stumbling block.

As a paid staff member, you are a role model for children and youth who respect and **imitate** you. Your attire should be appropriate for a Christian camp setting and for the activity in which you are participating.

ALL STAFF:

- † Clothes must be clean and well mended
- † No torn, skin-tight, or provocative clothing
- † No inappropriate logos (sexual, alcoholic, drugs)

FEMALES:

- † No spaghetti straps, halter-tops, crop tops or plunging necklines. Bra straps should be covered at all times.
- † No bikinis, or tube tops – one-piece bathing suits only.
- † No short-shorts. Shorts must be mid-thigh in length (**Inseam must be no shorter than 6 inches**)
- † No more than two earrings per ear – ***all other body/tongue piercing jewelry must be removed.***
- † Tattoos should be covered as much as possible – inappropriate tattoos must be covered at all times.

MALES:

- † No Speedo type bathing suits
- † Boxers/briefs need to be worn and covered at all times
- † No earrings or other body/tongue piercing
- † Tattoos should be covered as much as possible – inappropriate tattoos must be covered at all times.

WHY DO QUAKER HAVEN RULES SEEM SO STRICT?

They really are not. Every job or ministry that you take part in is going to have rules and regulations – these guidelines are in place for the safety and well being of all involved (staff, visitors, customers). In a Christian camp, high standards are essential. Policy and procedure set a foundation by which we operate in a safe and moral fashion – these guidelines are not meant to kill the fun of camp. Camp is a great place and a wonderful ministry and it has to be safe... the parents and God are counting on us!

DO STAFF MEMBERS GET TO GO TO CHURCH?

Attendance at worship is expected, although there may be one or two Sunday's that we are unable to attend church during the summer. Dewart Lake Friends Church meets here on the grounds of QHC. Staff devotional times will be conducted every Sunday evening during the summer.

I HAVE MORE QUESTIONS... HOW DO I GET THEM ANSWERED?

Feel free to e-mail the Camp Director Brandon Dennis at brandon@quakerhaven.com